

Pagadero

- [Introducción](#)
- [Crear pagadero](#)
- [Ver pagadero](#)
- [Anular pagadero](#)

Introducción

Following shows a sample window.

The chapter describes features available within the window.

finance-payable-es.png

Crear pagadero

Click "New payable" on upper right corner of payable table

finance-payable-es.png

Click on title of which payable should be generated from

payable-new-step1-es.png

Enter process-date and processing-quantity, then click "Create".

payable-new-modal-es.png

Ver pagadero

Click "View" button on the right of payable

finance-payable-es.png

Payable modal appears

payable-view-modal-es.png

Anular pagadero

Click "Void" button on the right of payable

If no "Void" button, the payable can not be voided.

finance-payable-es.png

When payable modal appears, click "Void" button to confirm

payable-void-modal-es.png