Cobrar

- Introducción
- Crear cobrar
- Ver cobrar
- Anular cobrar

Introducción

Following shows a sample window.

The chapter describes features available within the window.

finance-receivable-es.png

Crear cobrar

Click "New receivable" on upper right corner of receivable table

finance-receivable-es.png

Click on title of which receivable should be generated from

finance-receivable-new-es.png

Enter incur-date and processing quantity, then click "Create".

finance-receivable-create-es.png

Ver cobrar

Click "View" button on the right of receivable

finance-receivable-es.png

Receivable modal appears

finance-receivable-view-es.png

Anular cobrar

Click "Void" button on the right of receivable

If no "Void" button, the receivable can not be voided.

finance-receivable-void-es.png

When receivable modal appears, click "Void" button to confirm

finance-receivable-void-modal-es.png