Customer

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- Receive Payment

Introduction

Following shows a sample window.

The chapter describes features available within the window.

accounting-customer-en.png

Create Customer

Click "New customer" on upper right corner of customer table

finance-customer-en.png

Enter customer data, then click "Create".

modal-new-customer-en.png

Update Customer

Click "Update" button on the right of customer

finance-customer-en.png

Update information, then click "Update".

customer-update-modal-en.png

View Customer

Click "View" button on the right of customer

finance-customer-en.png

Customer modal appears

receivable-customer-view-modal-en.png

Customer Performance

Click "View" button on the right of receivable

finance-customer-en.png

Performance modal appears

customer-performance-en.png

Receive Payment

Click "Receive" button on the right of customer

finance-customer-en.png

Enter date, bank-account, received-amount, applied-amount, etc., then click "Update"

receive-payment-en.png